

# NOTICE OF MEETING

**PURSUANT TO A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE BLACK CANYON CITY WATER IMPROVEMENT DISTRICT BOARD OF DIRECTORS AND TO THE GENERAL PUBLIC THAT BLACK CANYON CITY WATER IMPROVEMENT DISTRICT GOVERNING BOARD WILL HOLD AN OPEN MEETING TUESDAY, MARCH 25, 2025 BEGINNING AT 5:00 PM AT THE BLACK CANYON CITY LIBRARY, 34701 S. OLD BLACK CANYON HIGHWAY, BLACK CANYON CITY, AZ. THE MEETING ROOM WILL BE ACCESSIBLE TO THE PUBLIC AT 4:45 PM.**

The Governing Board of the Black Canyon City Water Improvement District will meet in regular session on Tuesday, March 25, 2025, at 5:00 p.m. The Board may vote to go into executive session for legal advice on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3). The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action.

## AGENDA

1. CALL TO ORDER

2. ROLL CALL OF BOARD MEMBERS

William Whittington – District’s Legal Counsel

3. CONSENT AGENDA

- APPROVAL OF MINUTES

- Special Meeting of January 10, 2025
- Regular Meeting of January 28, 2025
- Executive Session Minutes of March 4, 2025 – Pending Transcription
- Special Meeting of March 6, 2025
- Special Meeting of March 6, 2025
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*The items on the consent agenda are considered routine and will be adopted in one motion unless a board member, staff member, or member of the public in the audience requests that the item be considered separately before the vote on the motion. For any item removed from the Consent Agenda, the Board Chairman will indicate when it will be discussed in the regular agenda.*

4. REPORTS AND CORRESPONDENCE—The governing body may not propose, discuss, deliberate, or take legal action on this matter unless that specific matter is properly identified on the agenda. Therefore, action taken as a result of a report will be limited to directing staff to study the matter or scheduling it for further consideration and decision at a later date.

A. Chair’s Report – Activities for last month

- Report on multiple contacts with District attorney
- Report on Water Angel status
- Report on status of Board vacancy project
- Report on status of backflow prevention project
- Report on Contractor contacts
- Report on RCAC Assessment Report

**B. Operations Report**

- **Report on Well depths**
- **Usage Summary**
- **Report on Big John 3 start date**
- **Report on Status of Backflow prevention letters**
- **Report on contact with vendors**
- **Report on School House Road electrical panel repairs/panel replacement**
- **Report on meter reads**

**C. Treasurer Report**

1. **Review of financial reports re:**
  - **November 2024; review and possible approval**
  - **December 2024; review and possible approval**
  - **January 2025; review and possible approval**
  - **February 2025; review and possible approval**
  - **March 2025; review and possible approval**
2. **Report on Bank Balances as of March 24, 2025**

**5. NEW BUSINESS**

- A. Discussion and possible action re: possible approval of revised Office Manager Contract.
- B. Discussion and possible action re: Possible approval of proposed Assignment of Office Lease from Lisa Chandler to BCCWID.
- C. Discussion and possible action re: Possible approval of proposed Board Bylaws.
- D. Discussion and possible action re: Possible ratification of \$13,761 expenditure on repairs.
- E. Discussion and possible action re: Possible ratification of \$3,000 expenditure for installation of a meter on Oasis Well #2.
- F. Discussion and possible action re: Possible ratification of \$12,833.00 expenditure to replace the electrical panel with disconnect on School House Rd booster pump
- G. Discussion and possible action re: Water Conservation Grant.
- H. Discussion re: Responsibilities and accountability of a Special District.
- I. Discussion and possible action re: Oasis Well assessment, repairs, installation of water meter.
- J. Discussion and possible action re: King Way new service line connections to the district's system – Responsibilities of property owners and District.

6. CALL TO THE PUBLIC

Consideration and discussion of comments and complaints from the public. Those wishing to address the Black Canyon City Water Improvement District Board need not request permission in advance. **The Water Improvement District Board is not permitted to discuss or take action on any item raised in the call to the public. However, individual Board members may be permitted to respond to criticism directed to them.** Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda. The Water Improvement District Board cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

7. ADJOURNMENT

If any disabled person needs any accommodation, please notify the Black Canyon City Water Improvement District before the scheduled meeting time.

Notice of Meeting (Agenda) dated and posted March \_\_\_\_, 2025. At \_\_\_\_, local time.

By: \_\_\_\_\_