

**OFFICIAL MINUTES FOR THE
BLACK CANYON CITY WATER IMPROVEMENT DISTRICT
NOVEMBER 26, 2024 REGULAR BOARD MEETING**

Chair, Dave Moore called the regular board meeting to order at 5:01 PM.

Roll Call showed a quorum with the following Board Members present:

Dave Moore, Chair, Jed Carter, Vice Chair, Dorothy Moore, Treasurer,
Member-at-large- Alice (Chrissy) Matheson Absent: Randall Hrabina, Secretary
Also in attendance from Management– Office Management - Lisa Chandler
Operations Management – Bob Hanus

The Chair welcomed the Public: Jerry Cook, Kim Cook, Anthony Chandler, Carol Batdorf, Cindy Malandro, James Chryst, Tom Strizak, Melina Reylek, Elaine Clayton, and Mary, Water District member.

The Chair asked for the customary **moment of silence**.

Agenda Item #3 - Board Member Report.

The Chair requested Board member reports from the members present. Dorothy Moore reported posting of the Agenda at the Water Office, and Ron's Market. The Chair, Dave Moore reported posting of the Agenda and the September Minutes to the BCCWID website.

Agenda Item #4 Approval of the 10/22/2024 Regular Board Meeting Minutes

The Chair opened to the board, with any possible questions or corrections on the 10/22/2024 Board meeting minutes. Dorothy Moore, Treasure cited a correction on the financial report to correct or omit the word "recap" and replace with BMO/Bank of the West. No other corrections noted. Chair Dave Moore commented that he did not find any other corrections and moved to approve the 10/22/2024 Board Meeting Minutes. Jed Carter so moved, Dave Moore, Chair seconded and motion carried unanimously.

Agenda Item #5 Treasure's Financial Report for Approval as of 10/31/2024.

Office Manager, Lisa Chandler made a statement that the financial report was relatively Complete. All 5 bank accounts were reconciled and in balance and that there were some changes or to be made in the Quick books application for the new accounts. After review and discussion, Chair recommended to table the financials and review them at the next meeting on 12/17/2024. Upon review and discussion, Chair, Dave Moore moved to table the 10/31/2024 financial report to be reviewed at the next board meeting 12/17/2024. Vice Chair, Jed Carter commented in favor, of the financial report to be reconciled with the treasure prior to the next monthly board meeting. Chair Dave Moore moved to table the 10/31/2024 financial report until the next meeting on 12/17/24. Dorothy Moore seconded and motion carried unanimously.

Agenda Item # 6 Operations Report for Approval as of 11/22/2024

Operator Bob Hanus provided a review & recap of his Operations Report submitted to the Board with 19 work orders completed. Work orders completed included turn-ons, turn-offs, replacement of meters or auto reads, 1 main line or service line breaks, well/booster site repair/maintenance, final reads-1, re-reads-9, water pressure/condition issues & customer service provided 103 Blue Stakes; 42 Pink Slips were sent out. Water samples, Arsenic is collected quarterly, collected last month (Oct.). Big John is sitting @ 7; Oasis @ 6.3; GOA jumped to 10. As we know, Arsenic is a rolling 4 month average. Collected 2 Bacteria Samples for the month, and they were absent. Annual Samples, no annual samples taken for last month.

Well Stats reported

Date	B John 1				Oasis 1		Oasis 2		GOA 2		GOA 3	
	WL	DRW			WL	DRW	WL	DRW	WL	DRW	WL	DRW
11/19/24	24'8"	26'8"			27'7"	29'2"	27'6"	29'5"	24'7"	27'4"	25'3"	26'4"

Upon completion of review and discussion, the Chair called for motion to approve the 11/22/24 Operations report. Jed Carter so moved, Dorothy Moore seconded the motion. Upon vote the motion to approve the Operations Report as of 11/22//24 as submitted was approved unanimously by the Board.

Agenda Item #7 Letter of Resignation from Randy Hrabina Discussion and Possible Action

On November 8, wrote a letter of resignation due to his health and desire to moving closer to family and the pending sale of his Black Canyon City residence. Upon review and discussion, with Hrabina's move out of state Chair, Dave Moore moves to accept Randy Hrabinas' resignation. Vice Chair, Jed Carter seconds. Motion carried unanimously

Agenda Item #8 Canvass of November 5th 2024 Special District Election

Chair, Dave Moore reported on the 12/05/2024 Special Election results for the BCCWID governing board 4-year terms: Elaine Clayton- 532, Randall Hrabina- 190, Dorothy Moore- 234, Melina Reylek-353, Tom Strizak-538, Vivian Castro- 109 votes. Total votes: 1,956. Upon review and discussion of the results of the November 5, 2024 election, Chair Dave Moore certified the election results of the new incoming district board members. Chair Dave Moore called for any concerns or questions on the election results. No questions were noted. Chair, Dave Moore called for a motion to accept and certify the election results as received from Yavapai County Elections. Vice Chair, Jed Carter so moved, Dorothy Moore seconded. Upon vote, motion carried unanimously.

Agenda Item #9 Call to Public

Chair, Dave Moore opened call to the public. Tina Fair commented on the current affairs of the district. Elaine Clayton requested an update regarding the bid by Tony Chandler on the Abbott/Abbott/Buckskin bid that was to be addressed. Elaine requested that this project be updated and addressed at the next meeting in January 2025. Elaine stated that the need to address this to address funding and Yavapai County plans for the project area. Chair called on Operations manager, Bob Hanus for comment. He indicated that he would talk to Yavapai County. Upon review, Chair noted the board action at the previous board meeting. Jerry Cook mentioned that he had spoken to Yavapai County and he was told that the project would be moved back to spring. Bob Hanus, Operations manager to follow up with Yavapai County. James Chryst, BCCWID account 32 commented on his utility billing account. He indicated that over the last three months he was not able to receive a bill from the office. He would like someone to reconcile his account. Chair, Dave Moore asked Office manager, Lisa Chandler if she was aware of the situation and she indicated that James Chryst, #32 had been in the office earlier that afternoon. He has received his full billing to date but would like it to be reconciled with his bank by the office management. Office to send complete documentation of account #32.

Dave Moore motioned to adjourn the meeting and the meeting adjourned at 6:40 pm

The next Regular Board Meeting will be December 17, 2024, Black Canyon City Public Library

Certification:

I, Donna Lisa Chandler certify that the Agenda for the **November 26, 2024** Regular Board Meeting was publicly posted at the Water District Office and Post Office on **November 25, 2024**, on or before 4:30 PM.

Donna Lisa Chandler

Donna Lisa Chandler

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ATTESTED: I, Dave Moore, Chair for the Black Canyon City Water Improvement District certify that the minutes are true and correct to the best of my knowledge and belief.

Respectfully submitted,

David E. Moore

Chair

Transcription of the minutes was completed by Donna Lisa Chandler on 12/12/2024